

NEEDHAM MARKET TOWN COUNCIL

MINUTES of the meeting of NEEDHAM MARKET TOWN COUNCIL held in the Green Room, Needham Market Community Centre, School Street, Needham Market, on Wednesday 5th April 2017 at 7:30pm.

Present: Cllr X Stansfield (In the Chair), Councillors D Campbell, TS Carter, JE Lea, I Mason, MG Norris, KMN Oakes and AL Ward.

Apologies for Absence:

Cllr BE Annis – Hospital Appointment
Cllr R Campbell – Family Commitment
Cllr RP Darnell – Holiday
Cllr A Morris – Work Commitment
Cllr S Phillips – Election Activity
Cllr D Spurling – Family Commitment
Cllr M Spurling - Family Commitment

Suffolk County Councillor Julia Truelove

In Attendance: District Councillor Wendy Marchant, one member of public and Town Clerk Kevin Hunter.

C047/17 To confirm the Minutes of the Town Council Meeting held 15th March 2017.

The Minutes of the Town Council Meeting held Wednesday 15th March 2017 were accepted as a true and correct record and signed by the Chairman.

C048/17 To receive Councillors' Declarations of Interest for Matters on the Agenda.

Cllr MG Norris – Planning Matters and funding for Needham in Bloom
Cllr KMN Oakes – Accounts for Payment (Community Centre and Grants/Donations)
Cllr X Stansfield – Accounts for Payment (Mayoral Expenses)

C049/17 To receive reports from The County Councillor, District Councillors and, to take questions from members of the public.

County Councillor Julia Truelove had provided a report, which was tabled and a copy of which will be appended to the Minute Book. It included reference to:

- Boundary Commission – Second Public Consultation
- Ofsted Inspection – Ringshall School
- Police and Crime Panel Meeting
- Support for Foster Families
- Suffolk Trading Standards – Advice on Scams

District Councillor Wendy Marchant presented the District Councillors report, which was tabled and a copy of which will be appended to the Minute Book. It included reference to:

- Houses for Local Residents
- New Build Programme
- Mid Suffolk's Income Affected by Government Policies
- Waste Collection Service – Fly Tipping
- Big Lottery Awards
- Answers to Town Councillors Questions

Cllr Ward asked if the District Council intended to retain the Hurstlea Road public car park facility following the planned relocation from its Needham Market Offices to Ipswich. District Councillor Marchant said she would raise the question within the District Council.

The member of public present had no question to raise.

C050/17 To receive a report of the activities of the Mayor and Deputy Mayor on behalf of the Town.

The Mayor reported attending:

Friday 17th March – SAFFA Annual General Meeting

Friday 24th March – Mid Suffolk District Council Chairman's Reception, Horham

Sunday 2nd April – Woodbridge Mayor's Civic Event

The Deputy Mayor was not present.

C051/17 To receive a report from the Needham Market Neighbourhood Plan Working Group.

The Clerk reported on a meeting he attended with Mid Suffolk District Council Officers earlier in the day. The meeting had discussed the concept of creating a new development boundary to the South/West of the town where land has been identified for potential new housing sites (within the District Council's Draft Strategic Housing Land Availability Assessment). The advice given by the Officers was the Town Council should commission a feasibility report on the possibility of the creation of a new development boundary.

The Clerk said he had contacted the Government's Neighbourhood Planning Agent (AECOM) who suggested an initial meeting take place at their London office. Council agreed the Chairman of Council and the Clerk attend an initial meeting with AECOM to discuss the way forward.

C052/17 To consider a request from St John the Baptist Parochial Church Council for financial support to allow the pruning of shrubs at the Barretts Lane Burial Ground.

The Clerk read out a letter received from St John the Baptist Parochial Church Council requesting financial support in respect of quotations received for immediate and longer term maintenance of shrubs and trees within the Burial Ground.

Cllr Lea reminded Councillors the Burial Ground is provided for the whole of the town and proposed Council, at this point, agree to fund £250 to cover the immediate need for the pruning back of shrubs, with a view to considering the longer-term requirement in conjunction with Council's annual budget setting process. Cllr Ward seconded the proposal. Council agreed the proposal.

C053/17 To consider funding the reprint of the 'Discover Needham Market' leaflet.

Cllr Lea referred to a quotation received for the reprint of 10,000 copies in the sum of £1,009.28.

Cllr Mason proposed Council fund the reprint. Cllr Oakes seconded the proposal. Council agreed the proposal.

C054/17 To consider a request from Needham in Bloom to provide funding towards the 2017 season planting.

Cllr Lea reported a quotation had been received by Needham in Bloom, for supply of plants and compost in the sum of around £240.

Cllr Carter proposed Council approve funding of up to £250 towards Needham in Bloom's 2017 season planting requirements. Cllr Mason seconded the proposal. Council agreed the proposal.

C055/17 Clerk's Report and Correspondence to be noted.

1. *Actions from Town Council Meetings 15.03.17:*

C044/17 – Question regarding dog fouling enforcement referred to Mid Suffolk District Council 27th March

2. *Issues:*

Needham Market Middle School and Mid Suffolk District Council Offices – MSDC representatives are to come to the Town Council's 17th May meeting to provide an update

Public Toilets in Needham Market - update

UK Power Networks Helping Vulnerable People – encouraging take up of registration for priority service

3. *Correspondence to be noted:*

- Large amount of material received from Network Rail on 27th March relating to The Proposed Network Rail (Suffolk Level Crossing Reduction) Order – Gipsy Lane Crossing is not included
- Letter received 3rd April from Anglian Water giving notice they are teaming up with Northumbrian Water Group company to create a new 50:50 joint venture company called Wave
- Email dated 3rd April from Jo Churchill MP urging involvement in the Jo Cox Foundation, Great Get Together event taking place on 17th/18th June

Council agreed the information on the Jo Cox Foundation Great Get Together Event to be included in the May edition of the Needham Market Newsletter.

C056/17 SECTIONS.

C056/17/1 Finance/General Purposes

C056/17/1a Accounts for Payment and Confirmation.

Cllr Ward presented the accounts for payment, which were tabled and a copy of which will be appended to the Minute Book.

Cllr Mason proposed the accounts for payment be adopted. Cllr Carter seconded the proposal. Council agreed the proposal.

C056/17/1b To receive a report from the Section Leader.

There was no further report.

C056/17/2 Recreation & Sport

C056/17/2a To receive a report from the Section Leader.

There was no report.

C056/17/3 Town Property and Services

C056/17/3a To receive a report from the Section Leader

Cllr Oakes reported a Section meeting will be held on Tuesday 25th April at 7pm in the Town Council Office when there will an update on projects being undertaken.

C056/17/4 Newsletter and Communications

C056/17/4a To receive a report from the Section Leader

Cllr Lea had nothing to report.

C056/17/5 Planning.

Cllr Stansfield reported no Planning Section meeting had been convened on Monday 3rd April due to insufficient business.

C056/17/5a To receive Planning Decisions.

Cllr Stansfield reported the following planning decisions had been received:

0240/17 – 133 High Street – Installation of handrails to front entrance

Listed Building Consent has been granted

SCC\0019\17 – Bosmere Primary School, Quinton Road – Single Storey extension to front entrance of Primary School, to form new secure entrance lobby, additional staff accommodation and reception office.

Suffolk County Council has Granted Planning Permission.

C056/17/5b To consider Planning Applications

Cllr Stansfield reported the following planning applications had been received:

0130/17 – 137 High Street - Installation of a metal energy panel on recessed part of external wall.

Cllr Mason proposed Council recommend approval of the application. Cllr Ward seconded the proposal. Council agreed the proposal.

1112/17 – 142 High Street – To change the roof above existing extension from flat roof to double pitch roof. Change colour from purple to cappuccino.

Cllr Mason proposed Council recommend approval of the application. Cllr Carter seconded the proposal. Council agreed the proposal.

C056/17/5c To receive a report from the Section Leader.

Cllr Stansfield reported the Mid Suffolk District Council Planning Committee will now consider the application for the redevelopment of Lion Barn House at its meeting to be held on Wednesday 3rd May.

Cllr Stansfield reported the Planning Section will next meet on Monday 17th April 2017 in the Town Council Office at 7pm. Unless Section Members are informed by email of a cancellation.

C056/17/6 Highways, Lighting and Footpaths

C056/17/6a To receive a report from the Section Leader

Cllr Norris presented his report, which was tabled and a copy of which will be appended to the Minute Book. It included reference to:

- Badley Bridge Railings – quotations received for repainting and, alternatively cladding, in the sums of £12,000 and £3,345 respectively
- Temporary Road Closures and Traffic Orders – numerous locations, dates and times

Council agreed the £12,000 quotation received from Suffolk County Council to repaint the bridge railings was incongruous and thereby out of the question. The quotation for the alternative of cladding the railings, received from a private company, was deemed a viable alternative notwithstanding it will require Suffolk County Council's approval. Cllr Norris agreed to request that approval.

Cllr Norris added the Legal Notices have been received confirming the public footbridge across the river off Crown Street is now included in the definitive footpath map. As a result, it is now hoped the necessary repair and improvement works to the footbridge will take place.

C057/17 Questions under Standing Order 40.

Cllr Carter asked if Councillors were aware of the Needham Market Railway Station Access petition which he suggested should be hosted on the Town Council's website. Council agreed with Cllr Carter's suggestion.

The Meeting closed at 8:45pm.

Chairman **Date**