

## **NEEDHAM MARKET TOWN COUNCIL**

**MINUTES** of the meeting of NEEDHAM MARKET TOWN COUNCIL held in the Green Room, Needham Market Community Centre, School Street, Needham Market, on Wednesday 2<sup>nd</sup> November 2016 at 7:30pm.

**Present:** Cllr X Stansfield (In the Chair), Councillors, BE Annis, R Campbell, TS Carter, RP Darnell, JE Lea, A Morris, MG Norris, D Spurling, M Spurling and AL Ward.

### **Apologies for Absence:**

Cllr D Campbell – Family Commitment

Cllr I Mason – Holiday

Cllr KMN Oakes – Private Engagement

Cllr S Phillips – Work Commitment

Suffolk County Councillor Julia Truelove

**In Attendance:** District Councillor Wendy Marchant, one member of public and Town Clerk Kevin Hunter.

### **C202/16 To confirm the Minutes of the Town Council Meeting held 19<sup>th</sup> October 2016.**

The Minutes of the Town Council Meeting held Wednesday 19<sup>th</sup> October 2016 were accepted as a true and correct record and signed by the Chairman.

### **C203/16 To receive Councillors' Declarations of Interest for Matters on the Agenda.**

Cllr BE Annis – Accounts for Payment (Community Centre)

Cllr MG Norris – Planning Matters

Cllr M Spurling – Accounts for Payment (Elton House)

Cllr X Stansfield – Accounts for Payment (Community Centre and Mayoral Expenses)

### **C204/16 To receive reports from The County Councillor, District Councillors and, to take questions from members of the public.**

County Councillor Julia Truelove had provided a report, which was tabled and a copy of which will be appended to the Minute Book. It included reference to:

- Unaccompanied Asylum Seeking Children – Suffolk should receive its quota of 106 children by June 2017
- Fire and Rescue Services Co-Responding Trial – partnership between ambulance staff and fire fighters has been launched as part of a national trial which will run until February 2017
- Devolution Update – Suffolk could become the only East Anglian County left to support devolution
- School Attendance Improvement – Suffolk overall absence has reduced from 4.7% to 4.4% this year
- Be Safe and Seen in Suffolk – thousands of children are to receive free safety reflectors

District Councillor Wendy Marchant presented the District Councillors report, which was tabled and a copy of which will be appended to the Minute Book. It included reference to:

- New Chief Executive for Mid Suffolk and Babergh – selection of Arthur Charvonia as preferred candidate
- Recycling Twin Bin – wrong things being put in the recycling bin has increased from 5% to 9%
- Great Local Run Needham Lake – suggestion there could be a weekday run in addition to the Sunday event plus having a refreshment van on site

- Mid Suffolk and Babergh Possibly Go 'Paperless' – paperless solution demonstrated to District Councillors

District Councillor Marchant added that Arthur Charvonias has been, since writing her report, officially appointed as the new Chief Executive of Mid Suffolk/Babergh District Councils.

Cllr M Spurling, referring to the suggested refreshment van at Needham Lake when the local runs take place, said he thought the franchise was already granted and it is a pity the refreshment facility is not available on a permanent basis.

Cllr Lea asked whether the problem with wrong items being put in the recycling bins was affecting the overall level of recycling. District Councillor Marchant confirmed the overall amount of rubbish being recycled was going down.

Cllr R Campbell asked if the District Council is considering extending its household recycling collection to include glass. District Councillor Marchant agreed to raise that question within the District Council and report back. Cllr D Spurling described the glass recycling facility available to Drift Court residents.

The member of public present had no question to raise.

**C205/16 To receive a report of the activities of the Mayor and Deputy Mayor on behalf of the Town.**

The Mayor reported attending:

Friday 21<sup>st</sup> October – Felixstowe Mayor's Reception

The Deputy Mayor had nothing to report.

**C206/16 To receive a report from the Needham Market Neighbourhood Plan Working Group.**

Cllr Norris presented his report, which was tabled and a copy of which will be appended to the Minute Book. The report referred to continued efforts to arrange a meeting with Mid Suffolk District Council regarding the hiatus position affecting progression of the Needham Market Neighbourhood Plan.

**C207/16 Clerk's Report and Correspondence to be noted.**

*1. Actions from Town Council Meeting 19.10.16:*

**C196/16** – Awaiting contact from SCC (and notes from the 5<sup>th</sup> October Group Meeting) to arrange attendance by Officers (including Environment Agency) at Council to update on Flood Alleviation.

*2. Issues*

- Superfast Broadband Rollout – Information received on Community Fibre Partnerships

The Clerk advised Council a communication received from BT outlined an offer to work in partnership (using a matched funding approach) to provide superfast fibre broadband capability to Bosmere Community Primary School and surrounding community. He added it appears further rollout of Broadband is now dependent on

public contribution and/or reinvestment from the proceeds of take-up of the service where it is already available.

Cllr M Spurling said rollout of superfast broadband across the UK is feeble comparable to other countries, some of which are far less affluent but have nevertheless committed to and successfully completed comprehensive coverage.

- Crowley Park – Council’s contractor (Vertas) carried out a full weed control spray across the park today

3. *Correspondence to be noted:*

None

**C208/16 SECTIONS.**

**C208/16/1 Finance/General Purposes**

**C208/16/1a Accounts for Payment and Confirmation.**

Cllr Annis presented the accounts for payment, which were tabled and a copy of which will be appended to the Minute Book.

Cllr Lea proposed the accounts for payment be adopted. Cllr Ward seconded the proposal. Council agreed the proposal.

**C208/16/1b To receive a report from the Section Leader**

There was no report.

**C208/16/2 Recreation & Sport**

**C208/16/2a To receive a report from the Section Leader.**

There was no report.

**C208/16/3 Town Property and Services**

**C208/16/3a To receive a report from the Section Leader**

There was no report.

**C208/16/4 Newsletter and Communications**

**C208/16/4a To receive a report from the Section Leader**

Cllr Lea reminded Section members there will be a Section meeting on Tuesday 8<sup>th</sup> November at 10:30am in the Town Council Office.

**C208/16/5 Planning.**

Cllr R Campbell reported no Planning Section meeting had taken place on Monday 31<sup>st</sup> October due to insufficient business.

**C208/16/5a To receive Planning Decisions.**

Cllr R Campbell reported no planning decisions had been received:

**C208/16/5b To consider Planning Applications**

Cllr R Campbell reported the following planning applications had been received:

**4202/16 – Richmond House, Barretts Lane – Erection of a single storey rear extension and one and a half storey side extension**

Cllr R Campbell proposed Council recommend approval of the application. Cllr Ward seconded the proposal. Council agreed the proposal.

**0100/16 - Land at Shrubland Lodge, Shrubland Park, Beacon Hill, Norwich Road, Coddendam - Installation of 25m high monopole supporting 3no. antennas, 2no. 300mm diameter dishes and installation of 3no. equipment cabinets plus small meter cabinet and development ancillary thereto within a new 5.5m x 10m compound with a 2.1m high palisade fence.**

Cllr R Campbell reported the latest notice received relating to this application is in respect of a minor relocation amendment.

Cllr R Campbell proposed Council recommend approval of the application. Cllr Ward seconded the proposal. Council agreed the proposal.

**2902/16 – Rampant Horse Inn, Coddendam Road - Erection of extensions to the rear elevation, to provide additional dining and café space. Alterations to and internal reconfiguration of existing rear projection.**

Cllr R Campbell reported the original application has been amended following objection by the occupiers of neighbouring residential property. The amendments appear to have satisfied the objectors.

Cllr R Campbell proposed Council revert to its original recommendation for approval of the application. Cllr Ward seconded the proposal. Council agreed the proposal.

**C208/16/5c To receive a report from the Section Leader.**

Cllr Stansfield reported he and Cllr R Campbell had received a letter from a Foxglove Avenue resident expressing concern regarding Planning Application 3506/16 which sought Outline Planning Approval for new housing development off Barking Road. The same letter had been received in the Town Council Office. The Clerk confirmed receipt of the letter and advised he would respond on behalf of Council.

Cllr Stansfield proposed the Clerk be authorised to respond. Cllr Ward seconded the proposal. Council agreed the proposal.

Cllr Darnell said he believed the Government is proposing to make developers responsible for compensating for flood damage to properties resulting from their development activity.

Cllr R Campbell reported the Planning Section will next meet on Monday 14<sup>th</sup> November 2016 in the Town Council Office at 7pm. Unless Section Members are informed by email of a cancellation.

**C208/16/6 Highways, Lighting and Footpaths**

**C208/16/6a To receive a report from the Section Leader**

Cllr Norris presented his report, which was tabled and a copy of which will be appended to the Minute Book. The report included:

- Roadworks, Stowmarket Road – details of the works planned which will take place in phases and now expected to last for approximately 12 months
- Fence, Barking Road – Mid Suffolk District Council has been informed of the current position in relation to the project which is assessing fire safety arrangements for flats located above business premises
- Weight Limit Signage – further update from Suffolk County Council which includes concern there is insufficient space to erect 'not suitable for HGV' signs at the junction of Barking Road with Foxglove Avenue
- Work to Improve the A14 on the Orwell Bridge – start date for this has been delayed and will now commence on 10<sup>th</sup> November

Cllr Norris said he is liaising with the contractors carrying out the roadworks on Stowmarket Road to try and ascertain further clarity on the extent of the works, timescales etc.

Cllr Darnell suggested if the Foxglove Avenue with Barking Road junction did not provide enough space to install signs to deter HGVs turning into Foxglove Avenue, perhaps the road width could be constrained to prevent HGVs entering the residential area. Cllr Annis confirmed the junction is on a bus route and therefore it would not be practical to constrain the road width.

Cllr Norris reported he, along with County Councillor Julia Truelove, had attended a meeting of the Gipsy Lane Crossing Group that morning. The option being taken forward is to divert the pedestrian pathway via the culvert under the railway line (option E), but with an amended access route. There will shortly be further public consultation on the revised option E.

Cllr Norris advised Section Members he is arranging a meeting to discuss and set the Section budget for 2017/18.

Cllr Darnell asked if it were known if Suffolk County Council has contingency arrangements in place should the A14 Orwell Bridge need to be closed long-term for something like a significant structural failure. The Clerk agreed to relay the question to the County Council.

**C209/16 Questions under Standing Order 40.**

Cllr Lea asked Councillors if they were aware of the activities of the newly formed Needham Market Dementia Action Alliance Working Group and suggested a relevant agenda item for Council's next meeting would allow her to provide information on the Group and its activities. Council accepted the suggestion.

**The Meeting closed at 8:17pm.**

**Chairman .....**      **Date .....**