

# NEEDHAM MARKET TOWN COUNCIL

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YOU ARE HEREBY SUMMONED to a Meeting of NEEDHAM MARKET TOWN COUNCIL which will be held in the Green Room, Needham Market Community Centre, School Street on Wednesday 5<sup>th</sup> February 2020 at 7.30 pm to consider the items specified on the agenda below.



Kevin Hunter,  
Town Clerk

30<sup>th</sup> January 2020

## AGENDA

1. Chairman's Welcome and Apologies for Absence.
2. To receive and confirm the Minutes of the Town Council Meeting of 15<sup>th</sup> January 2020.
3. To receive Councillors' Declarations of Interest for items on the agenda.
4. To receive reports from the County Councillor, District Councillors and, to take questions from members of the public.
5. To receive a report of the activities of the Mayor and Deputy Mayor on behalf of the Town.
6. To receive a report from the Needham Market Neighbourhood Plan Steering Group.
7. To confirm the Annual Budget and agree the Council Tax Precept for 2020/21.
8. To consider co-option to the Casual Vacancies on the Town Council.
9. To receive and confirm the Council's Risk Assessment 2020.
10. Clerk's report and correspondence to be noted.
11. Finance and General Purposes:
  - i. Accounts for payment and confirmation.
  - ii. To receive a report from Section Leader.Recreation & Sport:
  - i. To receive a report from Section Leader.Town Property & Services:
  - i. To receive a report from Section Leader.Newsletter and Communications:
  - i. To receive a report from Section Leader.Planning:
  - i. To receive Planning Decisions.
  - ii. To consider Planning Applications.
  - iii. To receive a report from Section Leader.Highways, Lighting & Footpaths:
  - i. To receive a report from Section Leader.

Questions under Standing Order 40.

**Planning Applications will be on view from 7.00 pm.**