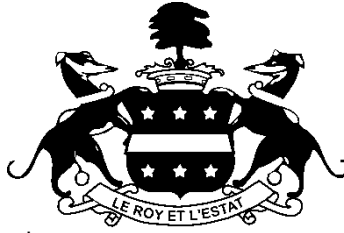


NEEDHAM MARKET TOWN COUNCIL

Kevin Hunter
Town Clerk

Kelaine Spurdens
Assistant Town Clerk

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YOU ARE HEREBY SUMMONED to a Meeting of the GOVERNANCE & FINANCE COMMITTEE of NEEDHAM MARKET TOWN COUNCIL which will be held on Tuesday 10th August 2021 at 7pm in the GREEN ROOM, NEEDHAM MARKET COMMUNITY CENTRE, to consider the items specified on the agenda below.

A handwritten signature in black ink that reads 'K Hunter'.

Kevin Hunter,
Town Clerk

2nd August 2021

AGENDA

1. To receive Apologies for Absence
2. To receive any Declarations of Pecuniary or Non-Pecuniary Interests by Members
3. To approve any Dispensations with respect to Disclosable Pecuniary Interests
4. The Minutes of the meeting of the Finance and Governance Section held on 11th May 2021 have been adopted by the Town Council at its meeting held on 19th May 2021.
5. To consider Accounts for Payment and Confirmation.
6. Update on Governance and Finance Arrangements.
 - a) To adopt Council's Financial Regulations
 - b) To review the Terms of Reference of the Governance & Finance Committee
 - c) To receive the Annual Audit Report 2020/21

- d) To monitor the Council's approved Budget 2021/22 against actual expenditure
 - e) Review of the Council's Financial Management procedures
 - f) Consideration of the allocation of grants and donations for the current financial year
 - g) Review of Council's Community Infrastructure Levy priorities and expenditure
 - h) Review of Council's Policies
 - i) Review of the Council's Risk Assessment
 - j) Review of the Council's Insurance Cover
7. To scrutinise any matters referred from, or to, Council's Community & Assets Committee and/or Planning Committee.
8. Date, location and timing of the next Governance & Finance Committee meeting.
10. To consider whether, pursuant to Part 1 of Schedule 12A of the Local Government Act 1972, the public should be excluded from the meeting for the business specified below on the grounds that if the public were present during this item, it is likely that there would be the disclosure to them of exempt information. The presenters of the reports proposed to be considered are satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.
- a) To receive a report from the Employment Committee meeting held 30th July 2021.

Members of Public are welcome to attend the meeting.